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Brian J. Walmsley, Ed.S.  
Superintendent

# Richmond Community Schools

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* [www.richmond.k12.mi.us](http://www.richmond.k12.mi.us)

**Richmond Early Childhood Learning Center  
& Will L. Lee Elementary School**  
68399 Forest  
Richmond, Michigan 48062  
David Kochan, Principal

**Richmond Middle School**  
35250 Division  
Richmond, Michigan 48062  
Keith Bartels, Principal

**Richmond High School**  
35320 Division  
Richmond, Michigan 48062  
Andrew Kastl, Principal

December 9, 2020

Dear Parents/Guardians:

**The Macomb County Health Department (MCHD) has identified two (2) student/staff persons at Richmond High School, three (3) student/staff persons at Richmond Middle School, and one (1) student/staff person at Will L. Lee Elementary School who have confirmed cases of COVID-19.** The MCHD and Richmond Community Schools are working closely to identify persons who may have been exposed. If your child is identified as a close contact, you will receive a telephone call from building administration and a separate communication from a health department staff member.

The virus that causes COVID-19 is thought to spread mainly through respiratory droplets produced when an infected person coughs, sneezes or talks. Spread is more likely when people are in close contact with one another (within 6 feet for at least 15 minutes). Illness begins 2 to 14 days after a person is exposed. The symptoms of COVID-19 can include fever, cough, shortness of breath, nausea, vomiting, diarrhea, runny or stuffy nose, loss of taste or smell, and abdominal pain.

Although the District continues to be 100% virtual with an anticipated return date for in-person instruction of Monday, January 11, 2021, we want parents/guardians to be aware of positive COVID-19 cases that continue to occur in the District. It is extremely important that parents/guardians monitor their children closely and complete at-home screening each day, including a temperature check. We ask that you notify the school if your child is exhibiting any COVID-19 symptoms or has tested positive for COVID-19.

Since the start of in-person learning, **three hundred sixteen (316) students and/or staff persons have been impacted by confirmed positive cases** of COVID-19 and **thirty-one (31) students and/or staff persons have been identified as confirmed (or probable)** COVID-19 cases. If you have questions, feel free to contact us here at school or visit the District's website, [www.richmond.k12.mi.us](http://www.richmond.k12.mi.us), for more information. Additionally, you may contact the Macomb County Health Department Communicable Disease Program at (586) 783-8190 or visit their website, <https://hcs.macombgov.org/HCS-Home>.

Thanks for your continued support.

Sincerely,  
Brian J. Walmsley, Ed.S.  
Superintendent

*Guaranteed Learning for All Students!*